

Curriculum Vitae

Caroline Menzies

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PERSONAL STATEMENT:

I am a self-shooting AP with a proven track record in shooting on Z1, working on location, securing access to locations, casting compelling contributors from a diversity of demographics and establishing strong working relationships with contributors and talent. Having worked on formatted factual entertainment, documentaries and studio-based entertainment, I relish a challenge and thrive under pressure.

EMPLOYMENT HISTORY:

Assistant Producer, RDF Television (2010)
Secret Millionaire – series 6 & 7 (Channel 4)

- Targeting and casting philanthropists with inspirational success stories for series six and seven.
- Writing biographies on millionaires and doing in-depth phone chats with them.
- Setting up and carrying out recces alone – filming broadcast quality recces with contributors at their homes and offices, including actuality and IVs.
- Contributing towards 'cover story' ideas and identifying potential social issues for them to explore.

Researcher, RDF Television (2010)
How The Other Half Live – series 2 (Channel 4)

- Short stint targeting and casting affluent families for this documentary series about child poverty in the UK.
- Conducting questionnaires with potential contributors and setting up recces.

Researcher, Remarkable Television (an Endemol UK company) (2009)
Freak Like Me (BBC Three)

- Short stint casting for a documentary about embarrassing habits and unusual obsessions.
- Targeting forums, intranets and publications and street casting at Earl's Court exhibition centre.
- Screening potential contributors on the phone and in person, writing biogs and setting up recces.

Assistant Producer, Silver River (2009)
Cracking Antiques (BBC Two)

- Sole Researcher for primetime series – make-over show combining antiques and interior design.
- Casting families, filming on Z1, cutting taster tapes for commissioners.
- Sourcing locations, setting up shoots and looking after contributors and talent on location.

Development AP, Talent Television (2009)

- Shooting, directing and editing taster tapes using Final Cut Pro.
- Generating ideas, organising game show run-throughs, attaching talent and experts to formats. Secured two commissions – see below.
- Developing a game show alongside ITV with a view to doing a co-production.

Assistant Producer, Talent Television (2009)
*So, You Think I'm An A***hole?! (Virgin 1)*

- Reality show about Jim Davidson, which I worked on from development to production.
- Casting feminists, equalities campaigners and gay activists to confront Jim on his bigoted views.
- Celebrity booking, negotiating fees with agents, sourcing and securing access to filming locations.
- Directing and interviewing talent on camera, organising shoots and directing all vox pops.

Assistant Producer, Talent Television
Deaf Rave (NHK, Japan)

(2009)

- Conceived idea, wrote the proposal and secured a commission for obs doc about deaf culture focusing on the life of a deaf DJ from Hackney.
- Securing access to locations and casting contributors from the deaf community and music industry.
- Writing the production schedule, directing 2nd camera and overseeing all aspects of the shoot.

Development Researcher / AP, Talent Television

(2008-2009)

- Developing and pitching ideas, writing treatments, using BBC e-commissioning system.
- Researching, writing and submitting treatments for a range of factual and entertainment formats.
- Contributor-finding, meeting agents and talent, researching locations and celebrity booking.

Researcher, Talent Television
Everybody Dance Now! (ITV1)

(2008)

- Sourcing performers, music clearance, writing celebrity biogs and researching dance crazes.
- Compiling VT packages - getting vox pops from the public on Oxford Street.
- Looking after talent, including Fearne Cotton and Jocelyn Brown, during studio record.

Researcher, 12 Yard Productions
Are You An Egghead? (BBC Two)

(2008)

- Targeting and casting contestants from a diversity of backgrounds and demographics.
- Sourcing well-known quizzers who have won major TV quiz shows / tournaments.
- Writing contestant biographies and looking after the contestants during studio days.

Researcher, BBC Entertainment
Weakest Link - Series 10 (BBC One)

(2008)

- Sourcing, auditioning and filming, short-listing and casting a huge volume of contestants.
- Writing detailed, concise and meticulously accurate biographies for Anne Robinson.
- Looking after contestants, writing notes for edit AP and live logging of questions/answers.

Researcher, Love Productions

Britain's Youngest Grannies (BBC Two and BBC Three)

(2007)

- As sole Researcher, I was responsible for casting 5 main stories about young Grannies (aged 29 – 39).
- Organising and shooting recces alone, conducting interviews with teen Mums and young Grandmothers, liaising with social workers and midwives, securing access to sensitive subject matter.
- Cutting taster tapes and contributing towards editorial decisions and story strand ideas.

Researcher, Shine

Sex... with Mum & Dad (BBC Three)

(2007)

- Cast twelve 16-20 year olds and their families for a frank 6-part series dealing with family sex issues.
- Street casting and casting in colleges, setting up and filming recces on Z1 and writing family profiles.
- Looking after contributors (teens and families) and presenter on studio days, assisting the Floor Manager.
- Assisting development team, writing treatments, brain-storming ideas and researching content.

EDUCATION:

University of Manchester - 2:1 BA (Honours) Drama and Screen Studies

Rugby School, Warwickshire - A Levels - A, A, A GCSE's - 2 A*, 6 A's, 1 B.

ADDITIONAL SKILLS & QUALIFICATIONS:

- DV Talent Z1 shooting and directing DV & HDV 2 day course (2008)
- BBC Risk Management on Productions part 1 & 2 (2008), BBC Safeguarding Trust workshop (2008)
- BBC Health & Safety at Work Certificate (2007)
- Confident editing with Avid, Premier and Final Cut Pro.
- Trained in actuality and interview shooting on Z1.